

# UC BERKELEY EMERITI ASSOCIATION

## BY LAWS

(5/5/81; as amended 4/18/84; 5/11/85; 8/29/87; 5/13/89; 5/12/90,  
5/5/07, 5/8/10, 5/4/13, 5/2/15, 5/7/16, 5/6/17, 6/1/19)

### ARTICLE I - Membership

There shall be two classes of members: Regular and Associate.

**Section 1:** Regular members shall consist of those who, at the time of retirement from UC Berkeley by action of the Regents, are either (1) members of the Academic Senate; (2) those on whom Emeritus/a Status has been conferred, either in accordance with Senate Standing Order 103.5 or by action of the Chancellor or UC President; or (3) those duly nominated and approved in accordance with Section 4 of this article.

**Section 2:** Associate members shall consist of (1) spouses and domestic partners of regular members; (2) widows and widowers of former members and of those Academic Senate members who died in service while eligible to retire; and (3) persons duly nominated by two or more Regular members and approved in accordance with Section 4 of this article.

**Section 3:** No member shall lose eligibility because of a change in marital status.

**Section 4:** Those who wish to join the Association but are not members of the UC Berkeley Academic Senate or are not automatically eligible according to Section 2 of this Article must apply to and be approved by the Executive Committee. Documentation of the qualifications of the nominee, which may include a CV, must accompany his or her nomination.

### ARTICLE II - Assessments

**Section 1:** All who have the title of “Emeritus/Emerita” at UC Berkeley are automatically regular members of the Association. There is no dues assessment for membership, but members will be solicited for contributions to support the Association.

**Section 2:** The academic year (July 1 through the following June 30) shall constitute the fiscal year.

**Section 3:** The Executive Committee shall review annually the amount received as contributions and shall approve the amount to be allocated.

### ARTICLE III - Duties of Officers

**Section 1:** The President shall preside at meetings; exercise general supervision over the affairs of the organization; act as Chair of the Executive Committee; and serve as an *ex officio* member of all standing committees. The President shall request an audit of the books every three years.

**Section 2:** The First Vice President shall assume the duties of the President in the absence of that officer; and in the absence of that officer, serve as the *ex officio* member of the standing committees. The First Vice President shall become President upon election at the final business meeting of the President's two-year term.

**Section 3:** The Second Vice President shall become First Vice President upon that officer's becoming President and shall propose a Second Vice President to replace him/her.

**Section 4:** The Secretary shall send notices to the members; present reports and communications as the need arises; take minutes at all meetings of the organization; and be the custodian of all organizational records with the assistance of the UCB Retirement Center, where these records shall reside permanently.

**Section 5:** The Treasurer shall be responsible for the collection of contributions and be the custodian of all organization funds. The Treasurer shall be responsible for filing any required reports. If UCBEA dissolves, all funds shall be transferred within three months to the University of California, Berkeley Foundation to be administered consistent with the terms of the individual gifts and purposes of the support group or the UCB Retirement Center. The Treasurer and the President shall have signature authority on all financial accounts. At the annual business meeting, the Treasurer shall present a complete statement of the finances of the organization and will prepare the financial statement in detail sufficient for an audit.

**Section 6:** The Stewards shall assist in the arrangement of Association events, e.g., the invited-speaker luncheons.

#### ARTICLE IV – *Ex Officio* Executive Committee Members

**Section 1:** In addition to the members of the Executive Committee specified in the Constitution (i.e., President, First and Second Vice President, Secretary, Treasurer, Stewards, and Members-at-Large), the following may serve as *ex officio* members:

1. Past Presidents of the Association, who shall serve as voting members;
2. One of the co-Chairs of the Academic Senate's Faculty Welfare Committee, who shall serve as a non-voting member. If the co-chair is a Past President of the Association, he/she shall have voting rights.
3. Chancellor, who shall serve as a voting member; and
4. Director of the University of California, Berkeley Retirement Center, who shall serve as a voting member.

## ARTICLE V – Duties of the Executive Committee

**Section 1:** The Executive Committee shall meet prior to each regularly scheduled (Luncheon) event and Business meeting for the purpose of conducting business for the Association, such as:

1. approving the annual amount of operating expenditures;
2. establishing the Association calendar;
3. appointing the Nominating Committee annually prior to the business meeting;
4. soliciting nominations for the following year's Executive Committee;
5. proposing and voting upon any amendments to the Constitution or By Laws to be presented for vote to the membership;
6. suggesting speakers and special events;
7. approving or recommending, as appropriate, award recipients;
8. approving nominated members proposed by two or more Regular members;
9. identifying issues and strategies for advocating for the interests of Emeriti.

**Section 2:** The President may invite others to attend meetings of the Executive Committee.

## ARTICLE VI - Committees

**Section 1:** Standing, *ad hoc*, and special committees shall be appointed by the President with the advice of the Executive Committee.

**Section 2:** The standing committees may include:

- (1) Elections;
- (2) University and Public Relations;
- (3) Luncheons and other Association events;
- (4) Awards;
- (5) Mentoring (of either students or Emeriti Retirees);
- (6) Fundraising, and
- (7) Legacy Committee.

**Section 3:** Ad hoc committees shall be constituted as need arises. A nominating committee shall be named well in advance of the business meeting in order to solicit nominations from the membership.

## ARTICLE VII - Quorum

A quorum shall consist of the members present at Executive Committee meetings, with no fewer than ten members present. At least two weeks written notice (via email or postal letter) shall be given for convening a business meeting.

## ARTICLE VIII - Parliamentary Authority

Sturgis Standard Code of Parliamentary Procedure (2d ed. 1966) shall be the parliamentary authority for this organization.