

UC BERKELEY EMERITI ASSOCIATION BYLAWS

ARTICLE I – NAME

This organization shall be known as the UC Berkeley Emeriti Association (UCBEA), referred to herein as “the Association.”

ARTICLE II – PURPOSE

The purpose of the Association shall be:

1. to provide opportunities for members to maintain social and professional contact with colleagues;
2. to advocate for the interests of emeriti;
3. to help members remain engaged in the research, teaching and service missions of the university;
4. to support later-career faculty in transition planning and to promote the welfare of emeriti and their partners or survivors.

ARTICLE III – MEMBERSHIP

There shall be three classes of members: Regular, Associate and Affiliate.

Section 1: Regular Members shall consist of those who, at the time of retirement from the University are either (1) members of the Academic Senate; (2) those on whom Emeritus/a Status has been conferred, either in accordance with Senate Standing Order 103.5 or by action of the UC President or his/her designee; or (3) those with other academic titles duly nominated as Regular Members and approved in accordance with Section 4 of this article. All who have the title of “Emeritus/Emerita” at UC Berkeley are automatically regular members of the Association; all who have the title of “Emeritus / Emerita” at other University of California campuses are automatically admitted to the Association on application to the President.

Section 2: Associate Members shall consist of (1) spouses and domestic partners of regular members; and (2) widows and widowers of former members and of those Academic Senate members who died in service while eligible to retire.

Section 3: Affiliate Members are those individuals who have held regular faculty positions or positions of comparable status at other universities and whose membership has been approved in accordance with section 4 of this Article.

Section 4: Those who wish to join the Association but who are not automatically eligible according to Sections 1 or 2 of this Article must be nominated by two regular members and their membership must be approved by the Board. Documentation of the qualifications of the nominee must accompany his or her nomination.

Section 5: There is no dues assessment for membership, but members will be solicited for philanthropic contributions to support the Association.

ARTICLE IV - OFFICERS

Section 1: The officers of the Association shall be: President, First and Second Vice Presidents, Secretary, Treasurer, and Stewards.

Section 2: The officers and members-at-large of the Board shall be elected by the membership via email ballot.

Section 3: The officers shall be elected for two-year terms and shall be eligible for re-election for one additional term; under exceptional circumstances, when no other candidate is available, officers may be reappointed for more than one additional term. Appointments shall be coextensive with the academic year.

ARTICLE V - DUTIES OF OFFICERS

Section 1: The President shall preside at meetings; exercise general supervision over the affairs of the Association; act as Chair of the Board and of the Executive Committee; serve as an *ex officio* member of all standing committees; and ensure that appropriate records are maintained.

Section 2: The First Vice President shall assume the duties of the President in the absence of that officer; and in the absence of that officer, serve as the *ex officio* member of the standing committees. The First Vice President shall become President at the expiration of the President's two-year term.

Section 3: The Second Vice President shall become First Vice President upon that officer's becoming President.

Section 4: The Secretary shall take minutes at all meetings of the Board.

Section 5: The Treasurer shall be responsible for the collection of contributions and be the custodian of all Association funds. The Treasurer shall be responsible for filing any required financial reports. If UCBEA dissolves, all funds shall be transferred within three months to the University of California, Berkeley Foundation to be administered consistent with the terms of the individual gifts and purposes of the support group or the UCB Retirement Center. The Treasurer and the President shall have signature authority on all financial accounts. At each board meeting the Treasurer shall present a complete statement of the finances of the Association.

Section 6: The Stewards shall assist in the arrangement of Association events, such as the invited-speaker luncheons.

ARTICLE VI - BOARD

Section 1: The Board shall consist of the officers, *ex officio* members, the chairs of standing committees, the representative to the Council of UC Emeriti Associations, and two or more elected members-at-large. The number of members-at-large shall ordinarily not exceed four.

Section 2: *Ex officio* members shall include the following:

1. the immediate past President of the Association, who shall serve as a voting member;
2. all other past Presidents of the Association, who shall serve as non-voting members unless they are current members of the Board in another capacity;
3. the emeriti co-Chair of the Academic Senate's Faculty Welfare Committee, who shall serve as a voting member;
4. the Associate Vice-Provost for the Faculty, who shall serve as a non-voting member;

5. the Director of University of California, Berkeley Retirement Center, who shall serve as a voting member.

Section 3: Members-at-large shall be elected for three-year staggered terms. They shall be eligible for re-election to one additional term.

Section 4: The officers and Board members shall be chosen insofar as possible to be representative of the full spectrum of academic disciplines supported by the University.

Section 5: In the event of a midterm vacancy for a Board member or Committee Chair, the President will, with the advice and consent of the Executive Committee, appoint an interim replacement to serve the remainder of the term.

ARTICLE VII – DUTIES OF THE BOARD

Section 1: The Board shall meet regularly for the purpose of conducting business for the Association, such as:

1. reviewing operating expenditures;
2. establishing the Association calendar;
3. reviewing and approving nominations for the following year's Officers and at-large Board members;
4. proposing and voting upon any amendments to the Bylaws to be presented for vote to the membership;
5. suggesting speakers and special events;
6. approving nominated members proposed by two or more Regular members;
7. identifying issues and strategies for advocating for the interests of Emeriti.

Section 2: The President may invite others to attend meetings of the Board.

ARTICLE VIII - COMMITTEES

Section 1: Members and chairs of standing, *ad hoc*, and special committees, and the representative to the Council of UC Emeriti Associations, shall be appointed by the President with the advice of the Board. Members of standing committees shall ordinarily be appointed for three-year terms, with the option of reappointment for a second three-year term, but shorter or longer appointments may be made as circumstances warrant.

Section 2: Departmental Representatives Committee. This committee should include Departmental Representatives chosen insofar as possible to be representative of the full spectrum of academic activities supported by the University. The President of the Association shall serve *ex officio* as a voting member. The committee will appoint Departmental Emeriti Representatives, with the advice of the appropriate Deans and Chairs, and oversee and coordinate their activities.

Section 3: Emeriti Academy Committee. The Emeriti Academy is an interdisciplinary community of scholars committed to continuing their contributions on campus and beyond. The role of the Emeriti Academy Committee is to provide strategic direction for the Emeriti Academy relating to its mission of building an engaged community of emeriti. The President of the Association shall serve *ex officio* as a voting member.

Section 4: Executive Committee. This committee will include the President and Vice-Presidents of the Association plus the chairs of the Departmental Representatives and Emeriti Academy Committees. It will function as a nominating committee to propose officers and at-large board members for review and approval by the Board and subsequent election by the membership at large. It will also assist the President in selecting members of standing committees, setting agendas for Board meetings, and proposing policy changes for consideration by the Board.

Section 5: Standing committees may also include

1. a Program Committee;
2. a Grants and Awards Committee;
3. a Legacy Project Committee;
4. a Health Benefits and Retiree Services Committee;

5. other committees as determined by the Board.

Section 6: Ad hoc committees shall be constituted as the need arises.

ARTICLE IX – ELECTIONS

Email ballots containing the Board's recommendation shall be sent to all members for their votes. Votes must be received within seven (7) days after mailing of the ballot. A majority of votes of those responding to the email ballot shall determine the outcome of the election.

ARTICLE X – PARLIAMENTARY PROCEDURES

Section 1: Parliamentary Authority. *Sturgis Standard Code of Parliamentary Procedure* (4th ed. 2001) shall be the parliamentary authority for this Association.

Section 2: Quorum. A quorum for a Board meeting shall consist of one-third of the voting members of the Board.

ARTICLE XI – AMENDMENTS

Section 1: Any proposed amendments to these bylaws may be presented to the members by majority vote of the Board. Email ballots shall be sent to all members for their votes. Votes need to be received within seven (7) days after mailing of the ballot.

Section 2: A proposed amendment shall be considered adopted if it receives a majority vote of those responding to the email ballot.